

**ATV Maine Meeting Agenda**  
**October, 20, 2012 ~ Revised**  
**Hosted by: Pine tree Camp**

- Call meeting to order @ 9:20AM
- Please turn off your cell phones or put them on vibrate
- Pledge of Allegiance
- Dan Mitchell asked for a Moment of Silence for our good friend Bill Lombard.
- Introduction of officers: Dan Mitchell, President , Real Deschaine, Vice President, Nadine Stover, Treasurer, Sherri Jordan, Secretary, Ken Snowdon, Central Region and Ray Archer, Down East Area. Dan Mitchell shared Ed Coleman is not here because he is recuperating from a heart attack and wishing him a speedy recovery.

Old Business:

- Landowner's Permission for MATS – Dan Mitchell and Bill Lombard went to speak with the people from AFM. They are waiting for specific items from ATV Maine on the trails we would like to make MATS trails. Dan Mitchell was asked by their leader John – What was in it for the landowner? Dan Mitchell's explanation is himself as a landowner; he is supporting the economy by supporting ATV'ing and snowmobiling. This is a significant portion of Maine's economy. When we have a good economy, all landowners benefit. If you take the economy away, the bills are still there to pay. In a sense it reduces property tax. Dan was complimented that was the best explanation to what was in it for the landowner by someone who did not have much use for atv's. Starting to explore what incentives are in it for landowners. Land managers who have given us a go ahead is Irving Corporations with a signed contract, permission by Plum Creek and Wagner. With that said, the jury is still out of how Plum Creek is going to manage their permission. Plum Creek's licenses are typically through Brian Bronson's office. They may choose to manage the permission through this license. Some talk of lining up the ATV Maine Insurance. Our underwriter for our insurance company does not object to under writing and large land managers. The underwriter considers our trail system in the State of Maine as part of our premises. Dan Mitchell still would like to meet with some landowners like Thorndike. You all know your landowners, it is very important for the Trails Vice President to be included.
- Western Regional Vice President - VACANT
- Internal/external Audit – We as an entity have put into practice having an internal audit. Bernie Vars has agreed to do this for us. Nadine Stover, Treasurer is working on the 990's and the plan is to have the Audit take place in November.

New Business:

- President's Report:
  - Bill Lombard Memorial: At the E-board meeting on Friday, October 19<sup>th</sup>, 2012 – it was discussed in having some type of memorial in Bill Lombard's name. The current Recognition Committee has agreed to work on this as well as the Annual Meeting information. Idea's for the memorial is putting Bill's name on a structure or a piece of trail. Please have your ideas submitted to Carole Phillips by the December Meeting. Dan Mitchell shared Bill has been involved with ATV Maine for many years. Bill helped with writing the job descriptions for ATV Maine and was at every meeting, Chair for the Al Langley Scholarship Committee and most recently Bill was the catalyst of putting together the MATS Trail System.
    - Liane James suggested one of their trails in the Moosehead Alley area to be considered for a memorial suggestion.
    - John suggested the newly re-built trestle.
    - Dedication on the MATS Trail Map on the map.
  - Business Manager: Interviews were made – vote came to a tie. This was a very difficult time. This was by far the toughest situation Dan Mitchell has encountered as President of ATV Maine.

Dan Mitchell shared this is time for the organization to stop splintering. If you have an issue with an individual, speak to that person regarding the situation. The vote was taken to hire the Business Manager on 90 day probation. The offer was made to Tina White this morning and she accepted.

- Angel Deschaine requested a role call to be done and questioned the Conflict of Interest Vote.
    - Ken Snowden – Angel
    - Ray Archer – Angel
    - Ed Coleman – Tina
    - Nadine Stover – Tina
    - Sherri Jordan – Angel
  
  - Cindy Barter shared she feels it is a Conflict of Interest having Angel Deschaine as Business Manager especially if Real Deschaine moves up to President.
  
  - Dickie Barter asked for clarification for the “Conflict of Interest”.
  
  - Dan explained the Conflict Of Interest – Dan also shared the attorney’s opinion stated this would diminish our application for a 501-C-3. Dan Mitchell stated if this organization is no longer interested in becoming a 501-C-3 this becomes a moot point.
  
  - Angel Dechaine questioned if Rose Sack as Secretary and Rick Sacks as Web Master was a conflict of interest. Dave Phillips stated this policy was voted on 6 months prior to Rose Sacks resignation.
  
  - Carole Phillips shared the Business Manager reports to the Executive Director not the President or Vice President.
  
  - Francis Smith made a motion to move on and Sue Lanouette 2<sup>nd</sup> the motion.
  - Sue Lanouette took back her 2<sup>nd</sup>.
  - Motion fails for lack of a 2nd
  
  - Liane James wanted clarification on the voting that took place for Business Manager Position: Only 3 officers were present and it was agreed to do a phone poll.
  
  - Angel Deschaine stated the vote for last night at the E-board meeting – Angel questioned why Sherri Jordan didn’t conduct the phone poll. Dan Mitchell shared up until the last revision the President was the one to make the phone calls. Dan believes this was a mistake for Dan to make the phone calls.
  
  - Carole Phillips asked Dan Mitchell this discussion to be tabled until lunch.
  
  - Emily Green asked according to the Rule and Guidelines that if we did not follow what was currently stated – doesn’t this make the original vote null and void.
  
  - Jim Butler made a motion to table until after lunch and Mike Lewis 2<sup>nd</sup> the motion. All in favor. No Opposed.
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- **Website:** Dan Mitchell asked Roger White to do the legwork regarding companies to host our new website. Business Manager and Secretary are both to have access to website. We would like the ability for a forum. The information to be posted will need to be approved before it is posted. Quotes range from \$3000 to \$5200. Dan Mitchell said our current website has 179 pages. Companies believe we may be able to pair that number down a little. We have 4 proposals, most very detailed. Dan Mitchell doesn’t want to be the sole person choosing the company and would like a small committee. Dan believes Roger White

needs to be involved with the committee. Carole Phillips volunteered Dave Phillips to be on the committee. Ray Archer will also be on the committee. Mike Lanouette requested 5 people be involved to make it an odd number for voting purposing.

- **501-C-3** – Dan Mitchell met with Attorney. When he got to the meeting, attorney stated she did not have the information on the AI Langley Scholarship. Dan Mitchell will collect that information today after the meeting and should be able to get this filed by the end of the week.
- **Scholarship:** We just lost the Chair for the Committee with the passing of Bill Lombard. Francis Smith and Hazel Langley were present. Dan Mitchell made the motion for Liane James to join the scholarship committee. Mike Lanouette 2<sup>nd</sup> the motion. No opposed and all in favor, motion carries.
- Oct 10<sup>th</sup> Trails Summit: Held in Greenville on Tuesday, October 10, 2012. This was a panel discussion and Ken Snowdon asked Dan Mitchell to attend. Economic Impact Study was tagged with information Dan wanted to share. He drove to Greenville and left the study on his desk. Ken Snowdon said Dan did great job. Dan Mitchell said Brian Bronson from the Department of Conservation did an awesome job as well. Information shared majority snowmobilers at 20-35 year olds.
  - Terry Sinclair shared the State of Maine does not do enough to attract out of state ATV business. ATV'ing in Massachusetts is going to be dead if it continues as it is now. Terry recommends someone to get on Maine Tourism and advertise what we have up here. Dan Mitchell agrees we need to go outside our borders but need to keep in mind what we have is on private land. Tina White addressed what is the advantage of out of state riders – Dan Mitchell ask Tina White to meet with the governor regarding the RTP program and try to get our point across of how important this program is for building the trails. Tina White drafted a letter to the Governor including the registrations from Maine and out of state registrations. 80% (1.1 million) is the amount that was received. We do have a lot of Out of State Riders who respect the landowners. Brian Bronson shared 13% of the atv registrations are from out of state – Massachusetts being number one.
- Dan Mitchell had asked Tina White about the scoring system used for the RTP Grants. Dan Mitchell is looking for Tina White to be available when we have a club interested in obtaining these funds to assist with writing the application process.
- Disposition of the Safety Trailers: Discussed at the E-board meeting what to do with the 2 trailers for the winter. We will not be covering with tarps due to concern of the moving of the tarps and moisture damage. Recommendation is to block them up Richard Willoughby makes a motion to keep trailers where they are (Large trailer at Dan Mitchell's and small trailer at Real Deschaine's house). Doug Kane 2<sup>nd</sup> the motion. All in favor no opposed – Motion carries
- Pineau Contract: Recommendation was made by the E-Board was to engage in a contract with the Pineau's for a contract or find a lobbyist firm to help us. We need to get the storm water issue fixed that we dealt with last year. Also was mentioned putting a group together to discuss reciprocity whether it would be a good thing or not. We would bring in some experts like Brian Bronson, Bill Swan with a couple groups from ATV Maine and key legislatures of the Inland Fisheries and Wildlife to discuss the merits and/or shortfalls of reciprocity. A big argument is Maine would lose revenue with reciprocity. If you look at the two entities we would like to offer reciprocity with New Brunswick and New Hampshire, these numbers are small. A club in Van Buren lost over 50% of their memberships when the reciprocity went away. Similar situation with Square Pond Club in Southern Maine lost a significant amount as well. Some of the cons are with the loss of revenue in registrations would be gained by new money in the influx of money that would come into those areas with reciprocity. The split of the registration was discussed. Dan Mitchell asked which of these topics is most important reciprocity or division of our registration monies fixed. Dan Mitchell plans to spend some time at the e-board meeting in December is to discuss this topic. Brian Bronson wanted to point out this legislative session is the second. Brian

Bronson recommends we need to find out what bills are going to be in there before monies are spent. Dan Mitchell stated we are going to wait until the 11<sup>th</sup> hour to make the decision. Richard Willoughby would like to make a motion if we legislation that we need to have lobbyist for are items we can put with a \$6000 cap for hiring the Pineau's. Vickie Eastman 2<sup>nd</sup> the motion. Richard Willoughby amended his motion to take out the Pineau's and add lobbying efforts. Tina White stated the Pineau's dropped the ball for us two years ago. Dan Mitchell stated us being a priority doesn't exist. The Pineau's couldn't make a meeting and it was too late when they contacted Dan Mitchell, therefore we did not have anyone to represent us. All in favor of Richard Willoughby's motion, no opposed motion carries.

- Vice President's Report: Real Deschaine hasn't been able to do much this summer with sickness in his family. This past week one of his landowners Mark Cyr from Madawaska was recognized a landowner by the Department of Inland Fisheries and Wildlife in Augusta.
- Secretary's Report: Dickie Barter made a motion to suspend the minutes from the previous minutes. Beverly Sargent 2<sup>nd</sup> the motion. All in favor and no opposed. Motion carries.
- Treasurer's Report: Balance Sheet and Profit and Loss copies were provided. Nadine also stated from an accusation from the e-board meeting of deposit slips not matching – the bank had made a mistake and have given her the corrected deposit slip showing the \$15 difference. As of this date – 40 clubs have purchased the insurance. This has covered our premium. Bev Sargent made a motion to accept treasurer's report. Sue Lanouette 2<sup>nd</sup> the motion. All in favor – no opposed – motion carries.
- Business Manager's Report: Dan Mitchell has been going through the mail. Dan is sending the mail weekly to send to Nadine Stover. Our goal has been to have no impact to the clubs. Dan Mitchell reminded ATV Clubs – ATV Maine is a bunch of clubs pooling our resources to make answer what ATV Maine can do for your club.
  - Dan Mitchell shared part of the issue with ATV Maine with the unrest of some issues. An organization of this size needs to be managed on a daily basis and Dan Mitchell does not have the time. This is why Dan has made it know he will not be running for President again in December. Any disagreements within the group need to stay within without exposing to the outside. This situation is not looked at by only the clubs but people following ATV Maine.
  - Jim Butler believes it is time to have a Public Relations officer because a lot of atv club members are unaware of what ATV Maine is all about. Jim also suggested having someone responsible for hospitality at the ATV Maine meetings.
- Nominations:
  - President – Doug Kane nominated Real Deschaine for President and Richard Willoughby 2<sup>nd</sup> the motion. Real Deschaine declined.
  - President – Vickie Eastman nominated Ken Snowden and Ken Snowden declined.
  - President – Sue Lanouette nominated Maurice Sargent – Maurice declines due to health reasons.
  - President – Liane James nominated Mike Worthley – Mike declined
  - President – Real Deschaine stated if no one steps up for the President – Real would accept the position.
  - President- Richard Willoughby nominated Dave Phillips – Dave declined due to time restraints.
  - VP – Ron Green nominated Dan Mitchell – Dan accepted the nomination at this time but would like others to be nominated as he is still going to remain Executive Director but then Dan Mitchell withdrew his nomination
  - VP – Maurice Sargent nominated Ray Archer – Ray Archer accepted.
  - VP – Real Deschaine nominated Dave Phillips – Dave Phillips accepted
  - Secretary – Deb Willoughby made the motion for Sherri Jordan. Sherri accepted
  - Treasurer – Bev Sargent nominated Nadine Stover. Nadine accepted.
  - VP for Trails – Dan Mitchell nominated Ed Coleman – Ed was not present to accept or decline.

- Western VP – Dan Mitchell would like to nominate Matt Jordan for Western VP – it was brought to Dan’s attention Turner Timberland ATV Club is in Central Maine on in Western Maine. Discuss after lunch
  - Western VP – Mike Lewis would like to nominate Doug Kane as Western VP – Doug Kane accepted
  - Western VP – Dave Phillips nominated Dan Mitchell – Dan accepted
  - Northern VP - Ken Snowden nominated Real Deschaine – Real accepted.
  - Eastern VP – Bev Sargent nominated Ray Archer – Ray accepted
  - Central VP - Maurice Sargent nominated Ken Snowden – Ken accepted
  - Southern VP – Sue Lanouette nominated Ed Coleman – Ed not present to accept or decline.
  - Southern VP – Doug Kane nominated Richard Willoughby – Richard accepted
- ATV Maine is to send out an e-mail to all clubs informing it is election time again and would like any nominations to be e-mail or sent in mail.
  - ATV Maine Charity Team - Francis Smith presented to Pine Tree Camp from the proceeds of the Calendar raffle in the amount of \$2,993.26. -

**Lunch: Adjourned for lunch @ 12:22pm**

**Meeting called to order at 1:41PM**

- Results of E-Board meeting on the Lunch Break –
  - 1<sup>st</sup> order of business was made to Null and Void – Ray made the motion and Ken 2<sup>nd</sup> the motion – vote was unanimous.
  - 2<sup>nd</sup> order of Business – to vote on two candidates – Voting was based on what is best for ATV Maine and to save the 501-C-3 with the understanding before the 90<sup>th</sup> day of hire, a review of the Business Manager will be done by the E-Board. The hire date of the Business Manager will be November 01<sup>st</sup>, 2012. Vote was for Tina White as Business Manager.
  - Dickie Barter thanked the e-board for making this decision and the ability to move on.
- Pine Tree Camp – Harvey: Would like to echo what Dan Mitchell shared about Bill Lombard. ATV Maine has been involved with Pine Tree Camp 12-13 years. Harvey shared the building the ATV Maine meeting was in was their new building and Governor Lepage did the ribbon cutting ceremony. Harvey invited anyone who would like to come for a visit in the summer and bring your wheeler or side by side, the kids love having a ride if you have the ability. Pine Tree Camp does a contest asking artists to submit pictures and they will choose some for cards. They offer post cards and Christmas Cards. This is a great fundraiser. The cards are offered in packs of 30 post cards and 15 Christmas Cards. Harvey thanked ATV Maine for all we do to support Pine Tree Camp.
  - Winner of the canoe raffle is Al Cochran from Norridgewock
  - Winner of the shed raffle is Judy Butler
    - Mike Worthley thanked Francis Smith for all he does for charities.
- Department of Conservation - Brian Bronson: Real and Brian were both at the Landowner Appreciation last week given by the State of Maine. Plum Creek was recognized and had 7 people there to support. Brian reminded clubs if they submit for re-imburement for Club Insurance, please send in the declaration for insurance and receipt for payment. Anything that a club is doing to satisfy landowners can be submitted for re-imburement such as installing a gate per landowner request or other items. Brian has had to deny gas cards purchased for Landowner Appreciation. Many clubs used the money for landowner clean-up day to haul or dispose of items cleaned. 113 sites were cleaned up on the last clean-up day. Brian is excited for the atv advisory committee that gives representation and give us feedback on making changes – but not much has been done in the past year and a half. New commissioner is ready to activate this. Brian is requesting anyone with any knowledgeable on or someone active with atv grants to sit on this committee. This committee is going to review the

paperwork received from clubs regarding monies spent even if you have spent more than the grant you are receiving. The committee is going to review the grant monies need to be increased. The grant hasn't been raised for 3 years. Brian reminded everyone to make sure they are including all on the paperwork that is submitted to the state for re-imbusement. 63,000-64,000 registered machines this year. Good news is Southern Maine has had the plastic blocks installed in a wet farm field in the power line. Farmer has now gone from not wanting anything to do with ATVing to going around sharing what the ATV Club has done for his land. This is positive. Brian is hoping for a Sunday in November to get a group together to go check this job. This is a good solution to leave farming fields unmarked. Good summer with a lot of trail work done. Brian Bronson offered a suggestion of donating a side by side to Pine Tree Camp in memory of Bill Lombard because Bill used to frequent the camp to enable campers to have an ATV Ride.

- **RTP - Tina White:** She tries to make people aware 1.1 million dollars were awarded to the committee. Parts of these monies go to the State. People need to be aware this money is available. If your club doesn't ask for it, another will. The grant submissions are scored and based on the score is how the grant is funded. This year they made a new rule, if you are going to put in for a grant, you need to put in a pre-application request by September 14, 2012. If this was not submitted you cannot apply for the grant unless it is for a Safety and Education Grant. Grants need to be submitted by December 14<sup>th</sup>, 2012. Check your trails to see what work needs to be done regardless if the club do not have monies for it. Tina is willing in assisting any club with putting together a grant. Tina White made a motion in their meeting and it passed that no monies from this year's funding would go towards last year's requests. Brian Bronson explained the RTP Grant is Federal money.

Trails Vice President: (Ed Coleman Interim) MATS trails.

Regional Vice Presidents:

- Northern – Real Deschaine: included above in the Vice Presidents report.
- Eastern – Ray Archer: New club that is right near Ray Archer– Carmel Club 7 miles of trails and 58 landowner permission slips. A lot of good riding down east and a lot of beavers as well.
- Central – Ken Snowdon: Greenville trail closed off refrigerator road is now open. Shirley to Trestle and to the Blanchard Road is closed due to logging. MATS signs are done for the Central Region. This was completed last week. Trail Summit meeting went pretty well but was disappointed only 4 Greenville business owners were present.
- Western – Vacant
- Southern – Ed Coleman – not present
  
- High Mileage Club – Dave Phillips: Ending this year November 30<sup>th</sup>. All information must be postmarked by December 1<sup>st</sup>.
  
- Bi-Laws: Dan Mitchell asked Dave Phillips to clear up who was on the Executive Board of Directors. Dave Phillips read aloud the Proposed Changes to Rules and Guidelines. **Dave also explained the President Emeritus designation for Maurice Sargent, ATV Maine's first president.** Ken Snowdon made a motion to accept the Proposed Changes to Rules and Guidelines. Dave Coulter's 2<sup>nd</sup> the motion.
  - Ron Green made a motion to table - Real Deschaine 2<sup>nd</sup> the motion. Questioned of all in favor = 5, Opposed = 13, Table fails = all in favor 2 opposed. Motion carries.
    - **Copy of the proposed changes to the Rules and Guidelines are included on the last page of the minutes.**
  
- Helmet Award – Winner was Dave Phillips.
  
- 50/50 Winner – \$54.50 to Terry Sinclair – Terry Sinclair donated the monies won to Francis Smith for the Pine Tree Camp. Remainder will go to the Al Langley Scholarship Fund.

- Pot-of-Gold – Pine Tree Trail Riders not Present, Riverside Trail Riders –not present, Penobscot Off Road Riders – Roger and Tina White present and won \$300.00
- Dan Mitchell thanks everyone for enduring this extra-long meeting
- Carol Phillips reminded all clubs nominations need to be turned in by the December Meeting for any Recognition.
- Adjournment @ 3:28 Bev Sargent made a motion to adjourn. Dave Colters 2<sup>nd</sup> all in favor
- Next ATV Maine meeting will be held in the Western Region. Need clarification of which club will be hosting the event.

48 Members signed in  
23 Clubs represented

ATV Maine  
Proposed changes to Rules and Guidelines

Executive Board of Directors section:

ADD:

4. The members of the Executive Board of Directors are defined in the ATV Maine Bylaws, Article V. The Executive Board of Directors will consist of the four officers and the Executive Officials, who are: Past (outgoing) President, President Emeritus, Regional Vice Presidents, and the Trails Vice President.
5. A Quorum of the Executive Board of Directors for voting purposes shall be defined as five (5) Executive Board of Director members.
6. Members of the Executive Board of Directors must have been in attendance during three (3) of the previous six (6) regular Regional meetings and three (3) of the previous six (6) regular Executive Board of Directors meetings in order to cast votes.

Executive Officials section:

CHANGE:

3. Executive Officials are as follows: Past (outgoing) President, Regional Vice Presidents, and Trails Vice President.

TO:

3. Executive Officials are as follows: Past (outgoing) President, President Emeritus, Regional Vice Presidents, and Trails Vice President.

*Emeritus – According to the dictionary: A title commonly used in business and nonprofit organizations to denote perpetual status of the founder of an organization or individuals who moved the organization to new heights*