

ATV Maine Meeting Agenda
August 18, 2012
Hosted by: Knowles Corner ATV Club

Call meeting to order @ 9:19 AM

Please turn off your cell phones

Pledge of Allegiance

Introduction of officers

Old Business:

- **Secretary's Report:** Richard Willoughby made a motion to suspend the minutes from the June meeting and have August 4th E-Board minutes read. Doug Kane 2nd the motion. Sherri Jordan read the minutes.
 - Earl Oak asked why clubs weren't notified of this situation. Maybe if they had been, they could have helped with the issues? Dan Mitchell wanted to make it clear; the problem was not with Tami Kane. Dan Mitchell thought it would be taken care of when Mike Worthley resigned.
 - Bill Lombard mentioned at the April Meeting Mike Worthley had said he was resigning, and then he was back and now has resigned for a total of 3 times.
 - Richard Willoughby asked how Dan Mitchell followed up with Tami Kane after the last meeting. Dan Mitchell stated he hadn't contacted her since the last meeting. Richard Willoughby stated this should have been dealt with. Richard Willoughby stated if Dan Mitchell hadn't had the time to deal with issues, Dan Mitchell should step down.
 - Jim Butler stated Rick Sacks, Richard Barter and Mike Worthley have all left ATV Maine more than once. There should be something in writing to guard against it.
 - Dan Mitchell thinks this is a tragedy but ATV Maine will get through it. Reminded everyone E-Board members gave up something to attend the August 4th, 2012 meeting ~ Mike Worthley not attending has a lot to say about Mike Worthley. Mike is still working with clubs.
 - Bill Lombard was concerned Mike Worthley is going around trying to start new clubs. Bill wondered how that was right for Mike Worthley to be able to this. Dan Mitchell stated Mike Worthley didn't represent himself as a part of ATV Maine. Dan stated Mike didn't do anything to discourage other clubs in joining ATV Maine. Bill Lombard mentioned Mike Worthley hasn't done anything for the MATS system. Dan Mitchell agreed.
 - Ken Snowden asked if Mike Worthley was staying involved with these clubs in Western Maine so when/if he comes back to ATV Maine – he would have their support for vote for ATV Maine VP of Western Maine. Ken wondered if he was wrong to think this.
 - Dan Mitchell said Ken was not wrong. Dan sincerely feels if he asks Mike for the better of ATV Maine to leave it alone, Dan feels he would.
 - Ed Coleman reminded group in the E-Board on August 04th spoke of Dan asking Mike to leave ATV Maine for a certain period of time. Dan Mitchell stated he hadn't shared that information with Mike Worthley as of yet.
 - Ed Coleman made a motion to accept the minutes from August 4th. Bill Lombard 2nd the motion. All in favor. No opposed. Motion carried.
- **Treasurer's Report:**
 - **501C-3 update** – Nadine mentioned this was not complete yet.
 - **Budget Committee** – Nadine stated we are in need of the budget committee continuing.
 - **Charity** – Nadine Stover made a recommendation for ATV Maine to contribute \$225.22 to Charity Raffle to make it an even donation for \$3000.00 for each charity. Bill Lombard made a motion to donate \$225.22 to the raffle. Roger White 2nd the motion, 7 in favor/9 opposed **MOTION FAILED**. Bill Stover handed a \$100 bill to put toward the cause. Dan Mitchell said we would also pass a hat around after lunch to get donations to make the difference. Richard Willoughby stated he was concerned if ATV Maine does contribute to make this raffle a specific amount, we will have to do this for other charities as well. Richard also states a member for ATV Maine should be present for the daily drawings. Dan reminded Richard this was done in a public place as it has done in the past.
 - Nadine Stover read minutes from June 2012 meeting stating the monies raised from the raffle will be distributed. Nadine shared her husband has been saving the money he donated for a trip. Nadine would like to ask directors to allow her husband to keep his \$100 instead of donating. Bill Lombard made a motion ATV Maine should not donate the monies needed to make it an even \$3000 to each Charity, Ken Snowden 2nd the motion.

- **Landowner's Permission for MATS** - Bill Lombard and Dan Mitchell have meeting on August 27th with AFM, already visiting with Plum Creek and Wagner and have the go ahead with those two. Not getting much participation from the local clubs for landowner permissions for MATS. Dan Mitchell wanted to ask Brian Bronson if there was a way to offer something above that would be available to participating clubs as an incentive because as this point, we do not seem to be getting much help. Roger White asked if an additional land owner permission slip is required for the MATS program. A law on books that states a private landowner permission slip for MATS needs to be signed. Brian Bronson states ATV Maine developed the permission slip for MATS. This came about because of the larger landowners. The permission slip for landowners also has the question if they agree the trail and also if their land could be mapped. Brian Bronson said if they have signed that slip and are okay with mapping. Issues have arisen in the past from landowners stating they were not aware if they signed for an ITS Trail, it would be an ATV Trail as well. Brian Bronson stated we all needed to be realistic when asking for the MATS Trail. This is going to be a highly utilized trail. Brian Bronson reiterates to have landowners sign the consent for the trail.
- **Western Regional Vice President** – Dan Mitchell stated nominations for this position will take place at the next directors meeting. Recommendation was made to wait until the next meeting and make recommendations to the officers at that time.
- **Internal/external Audit** – June 30th is the fiscal year end for ATV Maine. We still have not done an internal audit from last year. This has been asked at every directors meeting and stipend up to \$1000 in place for someone to do this but we have not had any interest. Tina White asked if it could be a member of any club belonging to ATV Maine. Dan Mitchell stated it could be an outside person. Tina White said this should be a statewide communication from ATV Maine. Dan stated this needs to be someone who has an understanding of Quick books and a line item budget. Having that said, Dan asked if we should send it Ed Coleman made a motion to send an e-mail out with the information needed for the audit. Roger White 2nd the motion, all in favor, no opposed. Motion carries. Tina White called Bernie Vars while we were on break for lunch and she agreed to do our audit.
- **Third Safety Trailer** – Dan Mitchell stated we should get a volunteer to begin speaking with the dealers for donations for a 16 foot dual axle trailer with brakes. Our plan is to set this new trailer to have a larger ATV for a larger kid who shows up for the Safety Course and is too large for the 90 cc ATV. Real suggested we purchase 2 larger ATV's to put in the trailers to enable the trailer to have a larger ATV and a smaller ATV. Richard Willoughby made a motion to either purchase or get donations for 2 larger ATV's. Doug Kane 2nd the motion, all in favor, no opposed, motion carried. Bill Lombard asked if Dan Mitchell was going to set up a fund for donations to equip the new trailer. Dan stated it was going to take an effort from someone other than himself to go out and solicit donations for the trailer. Nadine stated an e-mail should be sent out to the clubs for donations for the trailer. Brian Bronson stated the Outdoor Heritage Grant would need to be sponsored by DOC or DOIF&W. Brian believes we may have missed for this year. Also the RTP grant is available as Safety Education. Brian Bronson said we may be able to apply for both to get what we need for the trailer. Ed Coleman made a motion to set up a committee to get the ball rolling for getting an Outdoor Heritage Grant and/or a RTP Grant, Roger White 2nd the motion. All in favor no opposed. Motion carried. Tina White volunteered to be on the committee.
- **Mike Sawyer - Department of Inland Fisheries and Wildlife** – We have finally got to a point of where we can comfortably access the information of what is going on with ATV/snowmobile/boating accident. Last year in 2011~168 incidents with 5 fatalities. This figure is down from past years. He believes some of this is due to the great work ATV Maine is doing. Interesting information is incidents have not been happening on trails, it is happening on road systems and private property. ATV Maine should feel good incidents are down. Interest continues for safety courses. Inland Fisheries and Wildlife have 6 machines, generally 200-250 cc machines and also have 90 cc machines. DIF&W would be more than happy to work with ATV Maine for safety courses with anything they could do to compliment the safety courses. DIW&F have 6 new game wardens graduating on Tuesday, August 21, 2012. DIF&W are in hopes to bring in another half dozen wardens. Mike Sawyer thanked those who are the instructors and hold these events. Dan Mitchell asked if DIF&W takes their safety courses to the schools because of lack of interest at public events. Mike stated they have worked with the schools. It is a challenge. They have worked with Century 21 afterschool programs.
- **Safety Trailer Expectations** –Dan Mitchell found damage with an electrical cord on the trailer that was returned to him. The wire is the one that works the electric brakes. The trailers need to be inspected when they are returned from a club. Dan states what we have in writing now needs to be changed. We need to have discussion so the person can take ownership of any issues/problems with the trailer. We have a line item in the budget for

these problems and it will be fixed. If the trailers are stored in the same place, one in Northern Maine, Central Maine and one in Southern Maine. Matt Jordan stated a DOT Inspection Log Book can be picked up Irving to enable the person borrowing the trailer can document any issues and keep a carbon copy of the documentation for their own records. Nadine mentioned this should fall under the Safety Director we will be hiring for next season.

Motion made to adjourn for lunch by Ed Coleman and 2nd by Tina White, all in favor, no opposed.

Lunch - 11:45

12:34PM Meeting resumed

New Business:

- **President's Report:**

- **Dan thanked the kitchen staff for a great meal.**
- **Business Manager** – E-board meeting were shared from August 04th, 2012. Nadine Stover shared how she felt about Tami Kane. We have all made mistakes over the years and she believes deep down in her heart, Tami Kane brought ATV Maine back together. Nadine is sorry it took a few people to make her resign. We have thousands of others aside of the handful of people who caused this issue. She asked Tami to please stay with us. Nadine refuses Tami Kane's resignation. Richard Willoughby asked Tami to stay. He will do what he can do to support Tami Kane so this does not happen again. Richard stated Tami has more support in this organization than she realizes. Deb Willoughby asked Tami Kane to give ATV Maine a chance to put this in action. Tami Kane thanked Real for calling the E-Board meeting on August 4th. Tami Kane shared with Dan Mitchell if this is the outcome he had wanted, we were here. Tami shared there was a plan here and she does not want to be a part of it. Doug Kane asked what type of an organization that has an underlying agenda for their own personal gain Mike Worthley, Rick Sack and Richard Barter have? Tami couldn't get anything published on the web site but Mike Worthley could get information published daily. Dan Mitchell said there were times that 3 days went by without having raffle winners posted on our website. Dan had to contact Rick Sacks to make this happen. Nadine asked why to let these 3 individuals get there way ~ they can be dealt with. Doug stated this entire situation should have been handled months ago and we would not be in this situation we are in. Richard Willoughby asked if Dan Mitchell stepped down today, would Tami Kane remain Business Manager. We just went over a speed bump and we can move on from this. Nadine believes this should have been taking care of and not kept a secret. Dave Colters believes we should look at these 3 people and have them dealt with appropriately. We are losing a good person because of this. Dan Mitchell is not aware of any underlying agenda these 3 individuals have. Dan Mitchell shared he did speak to Mike Worthley and Richard Barter. Dan Mitchell felt this was a private conversation and did not relay this to Tami Kane. Dan Mitchell said he will not be chastised for what he has done here. Dan Mitchell said if it is him that is standing in the way of Tami Kane resuming her role as Business Manager Position, he will leave today and this would be last time he would be at a meeting. Tami Kane stated she had needed Dan Mitchell and he was the one person she (Tami) was supposed to trust. Real Deschaine stated it was a lack of communication. Dan Mitchell stated he brought the people back together since he came back as President and Tami Kane brought the business side back together. Jim Butler stated this should have been resolved immediately. This needs to be taken care of now. Dan shared the best we can do is put this vehicle in use. Members asked Tami Kane to stay. Bill Lombard suggested that Dan Mitchell delegate responsibilities to let Real Deschaine deal with some issues. Dan Mitchell said he believes Real Deschaine could move into his seat; he deserves as President of ATV Maine. Ed Coleman added Real Deschaine wouldn't be the only one Dan Mitchell could delegate things too. John Alexander asked if Tami Kane would agree to stay on until the next meeting and if she still feels the same her resignation would be accepted. Ken Snowden asked if Tami Kane agreed to stay, would she feel more comfortable if she stayed dealing directly with Real Deschaine instead of Dan Mitchell. Tami Kane said she says her decision remains to resign from the Business Manager position. Tami Kane stated this was not her choice. Motion made by Ed Coleman to accept Tami Kane's resignation, 2nd by Earl Oak, 2 opposed, motion carried. Dan Mitchell shared with the group the E-board interviewed Tina White on 08/16/12 for the Business Manager position. Tina White had contacted Dan Mitchell to let him know if Tami Kane resigned as Business Manager, Tina would like to be considered for the position. Group recommended sending an e-mail communication out to all clubs informing all the Business Manager Position is open to see if we have any interest from anyone else. September 15th, will be the trails committee meeting at Quality Inn Bangor to review an additional applications that come in Dan Mitchell will communicate with

Nadine Stover and Sherri Jordan to assist in taking care of anything that needs to be done. Ed Coleman made a motion to post the position for 2 weeks, Richard Willoughby 2nd the motion, all in favor, no oppose, motion carries.

- **Liability Insurance** – Richard Willoughby questioned liability insurance. Dan Mitchell said negotiating for liability insurance should be dealt with before the next meeting. As long as ATV Maine is in negotiation regarding liability insurance, ATV Maine coverage will remain in effect until negotiation is complete with no lapse. Dan stated our goal is to keep driving down the costs to the clubs. The price \$550 will remain in effect for this next season.
- **Web Site** – It is possible that Rick Sacks has some type of control issue. Dan reminded the steps he had already done to allow Tami to gain access. Rick had the same issue with one of the clubs he belonged to. Dan Mitchell stated we are going to move to a professional web hosting company. Business manager and Secretary will have full access to new website. Dan Mitchell shared with the group this is going to be a bumpy ride. Dan Mitchell is the catalyst behind changing the current website. If anyone wants to be furious, be furious with Dan Mitchell and not anyone else. According to the Treasure, Nadine Stover, the last payment paid to Rick Sacks was in May 2012. This is going to cost ATV Maine \$3000-\$4000 to create and about \$150 per month to maintain this website. Real Deschaine made a motion to dispense the current website and get a new company, Deb Willoughby 2nd the motion, all in favor, no opposed, motion carries.
- **North Woods Sporting Journal** – This is a publication. They are looking for someone to write articles regarding ATV'ing. These articles could be done at the club level or ATV Maine level. This is an awesome opportunity for ATV Maine if we can find someone to write. These articles would need to be reviewed by ATV Maine before they are sent for publishing.
- **Rules & Guidelines** - Ken Snowden made a motion to accept Draft dated 08/05/12, 2nd by Deb Willoughby. Motion made to table the Rules & Guideline until after lunch to have time to review the draft by Roger White and 2nd by Ed Coleman until after lunch.
 - Deb Willoughby asked if under **Inappropriate Behavior** be worded as ***ATV Maine will not tolerate inappropriate conduct, including harassment, by any ATV Maine member towards the ATV Maine organization or its representatives.***
 - Tina White questioned verbiage of the Draft. Dan agreed. ***Any information concerning inappropriate conduct, including copies of any written material, should be forwarded to the ATV Maine President, Vice President, Secretary and appropriate club officers.***
 - Roger White asked if we should have verbiage in the guidelines regarding the time period someone who has been removed for an issue for a specific period of time. Jim Butler made a motion to use 2 years as the time limit, Lewis Conrad 2nd the motion, all in favor, no opposed, Motion Carried.
 - Ken Snowden asked Dan Mitchell if we could put the 08/05/12 draft into place for these 3 people. Roger White doesn't believe this should be retroactive. Bill Lombard stated this was written due to this situation. This will take effect today 08/18/2012 due to the fact if was voted and accepted on this date per Dan Mitchell.
- **Vice President's Report** - Omitted
- **Business Manager's Report** – Omitted

ATV Maine Charity Team – Francis Smith was not present for information.

Motion made to adjourn for lunch by Ed Coleman and 2nd by Tina White, all in favor, no opposed.
Lunch - 11:45

12:34PM Meeting resumed

RTP Grant Council – Tina White – This year there is a new pre-application/pre-site visit required. It is requested if your club is considering applying for a grant, you need make notification by September 15th. Application deadlines are due December 15th. There is also a provision in the new law, with RTP Funding; the Governor can decide if he wants to use RPT funds for DOT. The Governor has until September 01st, 2012.

Trails Vice President:

- **Scholarship – Bill Lombard** wanted to remind members to have people to apply for the Scholarship.
- **MATS trails** - Bill Lombard asked the VP's if they can get the tracks on GPS to Brian Bronson.

Regional Vice Presidents: Dispensed the VP reports. – Bill Lombard wanted the VP's to know if they have the tracks on GPS to Brian Bronson.

- **Northern – Real Deschaine** - omitted due to time restraints
- **Eastern – Ray Archer** – omitted due to time restraints
- **Central – Ken Snowdon** - omitted due to time restraints
- **Western – Vacant**
- **Southern – Ed Coleman** - omitted due to time restraints

Pot-of-Gold – Jackson Wheel and Ski Club was drawn. No members from this club were present. Nadine Stover made a motion at the October meeting we draw until a club wins. Ed Coleman 2nd the motion, all in favor, no oppose, motion carries.

Helmet Award – Skipped

Motion was made to adjourn this meeting by Ed Coleman @ 2:32PM, Richard Willoughby 2nd the motion.

Next ATV Maine meeting will be held in the Central Region and hosted by Pine Tree Camp

Members present: 48

Clubs represented: 20