



Dan Mitchell, President

**ATV Maine**  
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Real Deschaine, Vice President

Nadine Stover, Treasurer

Sherri Jordan, Secretary

**ATV Maine Meeting Agenda**  
**February 18, 2012**  
**Hosted by: Turner Timberland ATV Club**

Dan called the meeting to order  
Pledge of Allegiance  
Introduction of officers

**OLD BUSINESS**

**Sales Agreement for Trailer/website logo –**

Dan proposed:

- \$100 per side per trailer per year
- \$500 on back door per trailer per year

Cost to use trailers last year – repairs, insurance, and registration totaled approximately \$3000 for the year.

- Brian Jordan made a motion to accept \$100 per trailer per side & \$500 back door per trailer. This motion was seconded by Francis Smith. Motion carried.

**Lobbyist for Maine**

Pineau's have given ATV Maine a price of \$6000 for all and all bills for the remainder of the year. Dan received a price Berstein Shurs price was \$4200 per bill.

Dan recommends Pineau's. Last year's issues were due to the fact they were overtaxed but now they have the time and bodies to work with ATV Maine.

- Brian Jordan made a motion to accept Pineau's price and Richard Willoughby seconded the motion. Motion carried.

**Landowner Conference:**

Folks who went were not considered in any discussion and discussion didn't go anywhere – A committee was formed after the conference took place and ATV Maine was not asked to be on committee.

**NEW BUSINESS**

**President's Report, Dan Mitchell**

**Laptop Purchase:**

Rose's laptop was dropped off, not sure if fixed. Tami has in her possession now and will check the status of the laptop. Rose has agreed to stay on to work through the 501C-3. Dan asked director for approval to purchase a new laptop for the secretary.

- Brian Jordan made a motion for the purchase of new laptop up to \$800.00 when funds became available and Ed Coleman seconded the motion. Motion carried.

**Prorate Liability Insurance –** Propose to offer new clubs a prorated liability premium on-going with the goal to continually reduce our cost of insurance with more clubs. Insurance Policy Term is September 01<sup>st</sup> to August 31<sup>st</sup>.

- Ed Coleman made a motion to offer prorated liability insurance to any club switching from another policy to our ATV Maine Insurance but must purchase the Liability Insurance the next year, and Ken Snowdon added the suggestion of an even \$50 per month will be the prorated rate, and Ed accepted the suggestion. Bill Lombard seconded the motion. Motion carried.
- We have sold insurance to 55 of our clubs already this season. If all would purchase insurance, the cost would be \$200 to have the insurance as opposed to \$550.

**Recognition Committee** – Looking for Volunteers for the committee. Meet in Bangor in March to come up with what we use for recognitions such as gift ideas, look at the clubs through ATV Maine, landowner, and Brian Bronson's eyes for clubs that should be recognized. We should come up with categories to recognize clubs – i.e. – most improved club, charity-related clubs. Sub-committee will be reimbursed for mileage. No budget for this committee – must be frugal for everything – up to \$500. Dan will review suggestions before decisions are made. Brian will help with who will fit for the categories – last year price for plaques were \$326.00?? Statewide winners for the categories developed and one club per category.

- **Recognitions Committee:** Kate & Dave Coulters, Maurice & Bev Sargent, and Carole Phillips. Dan is going to ask Judy Butler to be on the committee as well.

**ATV Maine Meeting Swap** – Switch Northern (October) and Central (August) regional meeting location. Northern will be in August and Pine Tree Camp in October.

- Francis Smith made a motion to swap meeting locations and Carole Phillips seconded the motion. Motion carried.

**Purchase Stickers** – Tami needs a go-ahead to purchase stickers. Tami has done some price comparing with a few other companies and has found we would be better off staying where we are. Nadine stated we are budgeted for \$1000.00.

- Sue Lanouette made a motion to purchase stickers, 5000 3-inch stickers for \$1024 and Brian Jordan seconded the motion. Motion carried.

#### **Website/Facebook issue –**

Carole Phillips is concerned of Porn on Facebook. This has been going on for over a year. Community is seeing things we as ATV Maine is not putting on our page. Doesn't not make us look good. We need to regroup and change it as it is not getting any better. No more assurances – want discussion. Doug states he would go to the website to look up rides – not Facebook – Facebook is something we do not need.

Kim Ward – permissions should be set – HTTP – also set permissions to ATV Maine needs to accept post before it goes on the wall. Dan states these precautions have been done and it is still happening.

**Facebook** is a social network – security issues not tight – electronic age.

- Sue Lanouette made a motion to do away with Facebook and was seconded by Doug Kane. Motion carried.
  - Amendment: What is left of Facebook will be in Tami's control.
  - Carole says it needs be under the watch and control of Tami only.

Sue L. asked who has control over website and Facebook, Rick has control of them both.

#### **Website -**

- Terrance suggested the website should be checked daily, has seen next to nothing added and does not get updated. Doug agreed.
- Currently paying Rick what we were paying Aptuitiv.
- Propose to transition to a professional web company with best price. We are in hopes Rick will let us use the website that he built. Use Rick's data that he currently has or have Rick maintain current website until new website is built. Right now if something was to happen to Rick, we wouldn't have anyone to Maintain website. This would be up to Rick. Business Manager would be the main contact. Rick is using Netfirms for hosting. GoDaddy is who we pay for our domain name - ATV Maine owns the domain name. Dan should have authority to contact and obtain user name and password for the site, to take over the site.
- Dave Martin suggested to put a form on the website to allow clubs to make suggestions of items to be added to the website and Tami would have to approve or deny. Dave stated forms on ATV Maine are under-utilized.
- Tina White stated to have the website useful. ATV Maine needs to take control, centralized location, consistency, and updated on regular basis and kept in one spot.
- Ed Coleman asked if Tami actually had the time. Tami feels like she has the time to do daily updates. She makes contact with the clubs now via e-mail as opposed to posting items on the website. Tami no longer uses because she has limited access to the website.

#### **Dan recommends – website to be controlled by the President through the Business Manager.**

- Tina White made a motion we keep website hosted where it is currently. President to write a letter to current company to obtain user name and password. That information would be given to the Business Manager and Secretary. User name and password must be changed upon the time we make the changes. Liane James seconded the motion. Motion carried.

### **Michelle Thompson – Pine Tree Camp**

- ATV Maine has given support through the years. One of Maine's only camps for children and adult with physical and developmental disabilities. This camp allows campers to go hiking, boating, etc. Tuition for someone to attend Pine Tree Camp is \$1900. They have 700 spots available. Pine Tree has never turned anyone away. This camp has over 285 acres and 1 mile of waterfront.

### **Francis Smith – Pine Tree Camp Raffle and Ride**

- Francis Smith – Any questions or additions you want to have done to the calendar raffle – please see Francis.
- Pine Tree Ride: Starting at the gravel pit to Pine Tree Camp, parade, Smithfield Fire Department for a chicken barbeque for \$5.00 and return to the gravel pit. This ride is sometime towards the end of July. Any questions ask Francis Smith.

### **Vice President's Report, Real Deschaine**

- Shane from ALL met with his ATV and Snowmobile Clubs in his area. This meeting was videotaped and is playing on the school channel their area.
- Issue on Irving – couldn't print MATS system. Real met with Irving. Irving was afraid of losing control of who can ride on Irving Land causing more traffic and wanted clubs to get money to maintain their trails. Real was able to get Irving to come to agreement and agreed to have MATS printed.

### **MATS, Dan Mitchell**

- This recent development with Irving hasn't been disseminated to the Department of Conservation yet. Dan stated it was too late this year to have the MATS trail system printed this year but we will do it next year. Too many issues and incompletes as of right now. This still needs to be accepted by landowners that are involved. No commitment from Plum Creek as of now but they support the concept but want to participate where trails are going to be. Been trying to get meeting in front of these groups since August but hasn't happened yet. Dan has been assured he will be on the agenda at a meeting. Dan doesn't believe we are going to run into any issues but again they want to participate where trails are. Trails needs to be chosen carefully to make sure they are passable. We will keep working at MATS this season.
- For trails that need to have permit, the trails will have signage stating you must be a member of a participating club.
- Dan is confident when he sits down with the landowners he will have a proposed map to show.
- Dave Martin – suggested a link for people to be able to fill out application for a permit and pay for it will PayPal. Dan agreed to check into this for Township 6 in Weld and put it on the agenda for next meeting.
- Cherryfield riding does require a permit to ride their property. This began 3 years ago.

### **Brian Bronson**

- There have been 3 major issues with landowners on ITS Trails – because trails have been relocated and forester found out when he found a trail sign – landowner was not contacted first. Cannot get landowners agree with the same license agreement. We have to protect the landowner and meet their desires. Do not commit to something you cannot do. We have landowners that will not allow us on their land because of promises made but not followed through with. We have 6000 miles of trails to ride in Maine.
- You have to have landowner permission and have to provide permission. 4 clubs will forfeit their entire reimbursement if they do not get this in by the end of February.
- 7 dead landowners – stay in touch with landowners. Regular contact does a great deal for landowner relations, even just a Christmas Card. If you get the card back, assume there is a problem like the landowner no longer lives at that address or has passed away.
- Mud season is coming –get your signs ordered – roads are already posted.
- NPCC (National Park Regional Citizens Committee) – has disband. Bottom line – they were frustrated with the way it was going. Quimby Property – if we could get access – we would have a lot more trail.
- Insurance re-imburement - only 60 percent of clubs ask for re-imburement.
- Lost RTP Funding – bill that is the budget LD 1816 – bill has moved forward – stopped in senate – has a section part Q – requirement for commission of DAFS to report back by March 15<sup>th</sup> of what money is available in dedicated revenue accounts – ATV account is a dedicated revenue account – five to six hundred thousand dollars. Not sure if they are going to take from our account or not – deep in budget – may ask monies out to balance off shortfalls. Pineau's should be made aware of this. Fiscal year for the State runs July 1 to June 30<sup>th</sup> – our season crosses it.
- Find out where your legislature stands on Part Q of LD 1816.

Dan suggested a letter about what ATV Maine contributing more than our share to the IF&W to fund the Landowner Appreciation -

Francis Smith made a motion to adjourn for lunch and was seconded by Emile Pinard. Motion carried.

## **P.M. Session**

Happy Birthday was sung done by the entire gang for Bill Lombard.

**Helmet certificate donated by Moosehead Motorsports** = Kenneth Whynot, Standish-Gorham Club

**50/50** – 107.00 = winner Sheila Gordon

**Door Prizes** = Jr. size Helmet= Richard Willoughby    ATV Maine Key Holder = Dave Phillips – Turner Timberland Short Sleeve T-shirt = Tami Kane

**Fox t-shirt** = Deb Mitchell

**\$25 Gift card for Subway** = Sherri Jordan

**\$25 Gift card for Subway** = Carole Phillips

**Scentsy Burner** = Liane

Dan thanked the Kitchen Crew for the meal provided.

**Pot of Gold** = Haynesville Woods Trail Riders ATV Club was the club drawn but were not present to win.

## **Secretary's Report**

- **501C-3** = Attorney was going to do this for no charge – she had a family issue and could not follow through - \$2000 plus filing fee's – Mike Worthley said Mike Stevens from Bethel did their club for \$800.
  - Dan to contact Jennifer first to make sure she cannot do this for us.
  - Dan also to contact Mike Stevens to see if he can do it.
- Bev Sargent made a motion to accept the Secretary's report and Ken Snowdon seconded the motion.

**Treasurer's Report** - we are in deficit right now – looking for someone to audit Nadine's work to make sure it is done correctly. We still have line item in the budget to have this done is \$1000 to audit the receipts. Suggestion was made to have Gerry from Pine Tree Trail Riders to do it. Don from Pine Tree will check to see if he can do it. If you know of anyone who can do it, please let us as soon as possible.

- Bev made a motion to accept Treasurers report and was seconded by Sue L. seconded the motion.

## **Business Manager's report -**

- Banquet invitations went out. Revision to start time will be re-sent to show start time of 9am not 10am.
- Membership packets are ready and available for today. Separate form for associate members due to feedback Tami received. New form added, specific to officers and directors because over half of the clubs do not submit club officers as paid members. The new form will draw attention to make this problem corrected. A letter has been put inside explaining the changes. Tami has 91 packets ready for specific clubs and can be picked up today. Some clubs will find cards with errors with addresses. Make the corrections and get back to Tami. Any changes in addresses should be brought to Tami's attention.
- Moosriver ATV Rental located in Moose River Maine is interested in being on ATV Maine's website offering a great video. Tami added this to her list of rental businesses.
- AIL – only one card in the mail for primary member - copies can be made for additional members in the family or you can choose an agent to visit your home. Card can also be printed from ATV Maine website. – Real got info from Shane regarding business member – Business Members are not included for the AIL insurance. Tami heard conflicting statements. Tami to clarify with Shane and report back. Bev read it was owner only.
- AIL – we need to fill out card unless it will go to the estate of . AD&D information in newsletter – please notify club president of any death of club members. Tami not comfortable signing her name to something if she does not have proof person in question was in good standings if she doesn't have proof. If not on club paperwork or in Tami's paperwork – ATV Maine will have to have the club application the person in question signed to become a member.
- Plans underway for Banquet. We are asking for 3 photos from a club. Could be photos of putting together a new bridge, event or club ride. Asking to attach picture to 8.5 x 11 piece of paper and giving a description of what this picture represents and also a brief editorial about your club. Deadline is March 23<sup>rd</sup>. These photos need to be mailed to Judy.
  - One sponsor to help with the cost of the banquet broke even last year for food.
  - Cabela's have agreed to do door prizes.
  - Half of the overhead will be covered by United Insurance.

- Western Maine Toy Run a film crew was present filming involved game wardens. The focus was not on the event, it was on game wardens. Parts of this filming will begin airing a series on March 16<sup>th</sup> 9pm on Animal Planet. This will include 6 episodes. We have been told on the 3<sup>rd</sup> episode, we should see some ATVing footage.
- **Newspaper prices for Advertising**
  - Prices for one issue or two
    - Business Card Size \$47.00 for one issue or \$94.00 for two issues
    - 1/8 of a page is \$75.00 for one issue or \$150.00 for two issues
    - ¼ of a page is \$140.00 for one issue or \$280.00 for two issues
    - ½ of a page is \$187.50 for one issue or \$375.00 for two issues
    - Full page is \$281.00 for one issue or \$ 562.00 for two issues
  - Bill Lombard made a motion to keep the prices the same and was seconded by Ed Coleman. Motion carried.
- Sportsman Show in Augusta from March 30-April 1<sup>st</sup>. Looking for volunteers to run the program and looking for volunteers to train for the program. Time slots available.

**Dan reported ATV Maine has received a signed contract from DOC to help fund the Trails Committee. Copies of the DOC contract were made and given to Dan, Sherri, Tami, Nadine and Real.**

#### **RTP Update**

- Tina White does not have an update regarding legislation that is going on. She is aware of events happening but has not officially heard. Bottom line is the funding is in jeopardy. Clubs should still submit grants. Any questions please see Tina White. No ATV Clubs have put in for grants from the RTP this year that Tina has scored.
- Dan knows that each club who has submitted has been successful in receiving the monies. Dan's goal is to get Tina up to speed on which ones are getting voting on and bring that back to the clubs. Also to have a workshop to educate clubs that may benefit from an RTP Grant.
- Tina's recommendations: a lot of paper for grants. If you are considering putting in a grant, put together a team and make sure you have accounting ability, engineering type information for bridges, etc. Don't put this on one person. Very first thing is to print out the application and read the directions before doing it. This is a huge resource. Money is out there and you need to put in for it or someone else is going to. Under the motorized grants, everyone will be funded. Take a look at your trails and see what you can come up for with a project!!
- Dan – would like to see clubs with Tina's mentoring and clubs participation; have that coalition assist with grant writing.

#### **Bill Lombard, Trails Vice President**

- Scholarship fund - \$1000 from the Al Langley Memorial Scholarship Fund. If you have a person who has been a member of an ATV Club for 2 years and going to college, have them fill out application for the scholarship. They would like to have more applications to choose from. Same person won 2 years in a row due to no other submission.
- We have the signed contract from the DOC but Bill and Dan have to meet with Brian and Scott.
- No MATS Signs on New State Map this year. We almost had it but didn't happen due to landowner permissions from southern Maine to northern Maine. This will not happen next year.
- Signage booklets -please distribute to people who are working on trails and make sure they read it. Bill has had reports of people getting lost, running out of gas, traveling 100 miles out of their way. Some of these people were employees of the state.
- RTP Grant – A bill is going to Washington first part of March. Please contact your senators and let them know you are in favor of this bill and would like them to support these grants. A number of clubs could not have done with what they have done without this money for bridges and trail work. \$100,000 for a bridge and \$30,000 to due major trail work.

**Real Deschaine, Northern Region V.P.** = had nothing to report for the Northern Area.

#### **Ray Archer, Eastern Maine V.P.**

- June Meeting is in Cherryfield. There are lots of trails to ride. Ray is in hopes to have a book made up of different rides with maps that would allow you to do 20-40-60+ miles. We have to respect the landowners "Cherryfield Foods INC" and fill out their permission form and get sticker to ride their land. Narraguagus ATV Club is hosting the meeting.

#### **Ken Snowdon, Central Region VP**

- Not much going on in Greeneville. Still working on a trail to Kokadjo. This is a work in progress. Working on getting an engineer to assist with the bridge across Wilson Stream. Hopefully the bridge will be done this year.

- Dan offered prints for a single span suspension bridge - Dan has a set of PE Stamped prints. The Engineer would update these prints for your project in some cases for no money.

**Mike Worthley, Western Region V.P. = Not present**

**Ed Coleman, Southern Region V.P.**

- Thanked Turner Timberland ATV Club for doing a great job hosting this meeting.
- Not much going on down south.
  - Lebanon area – York County Trail Riders – not yet incorporated.

**Bev Sargent made a motion to adjourn and Francis Smith seconded the motion. Motion carried.**