



ATV Maine

(Alliance for Trail Vehicles of Maine)

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ATV Maine Meeting Agenda

October 15, 2011

Hosted by: Friends & Neighbors ATV Club

Call meeting to order—9:11

Please turn off your cell phones

Pledge of Allegiance--

Introduction of officers—President-Dan Mitchell, Secretary—Rose Sack, Treasurer--Nadine Stover, Business Manager-Tami Kane, Southern Maine Regional VP—Ed Coleman, Eastern Maine Regional VP—Ray Archer, Central Maine Regional VP—Ken Snowdon, Western Maine Regional VP—Doug Kane representing, Vice President of Trails-Bill Lombard, Safety Officer and Webmaster-Rick Sack

- **President's Report:**
 - Nominations for December –All officers except for Secretary have opted to run for next year. Nominations for President-Dan Mitchell, Vice President-Real Deschaine, Secretary-Carole Phillips, Treasurer-Nadine Stover, Central VP-Ken Snowdon, Southern Maine Regional VP-Ed Coleman, Eastern Maine Regional VP-Ray Archer, Western Maine Regional VP-Mike Worthley, also Doug Kane, Northern Regional VP-Real Deschaine, and Trails VP-Bill Lombard. When voting on Regional VP's, only the clubs from that region will vote on their VP. Job Descriptions are on the website. Richard Willoughby would like to encourage anyone that might be interested in the President position in the future that you consider working with Dan next year so you can learn the "ropes."
 - Plans for attending Augusta for 2012—Executive Board has talked about a different avenue of attending to business in Augusta. We need to have someone who can be there for us. The recent storm water management bill was a recent example where our interests were left out as no one was available to attend the meeting. Rick Willoughby made a motion, and seconded by Ed Coleman, that we research what a new lobbyist would cost. We will probably look for someone who can help us on a per-bill basis. We want to make sure that whoever we work with will keep an eye out for any upcoming bills. Discussion had. Motion passed unanimously.

- Representation from the Pineau's—They have done an excellent job for us through the years, it is just at this point our needs are hard for them to attend to.
- Peer-to-peer coverage forms signed annually. A club inquired if we had Peer to peer coverage. Clubs will need to put all the participants on a list annually. Once a year we will have folks who do the regular work parties to sign a form annually. If folks do not sign waivers they are considered not at event and will not be covered.
- Website: Facebook disclaimer is posted. Hard to control content on Facebook. We want to make sure that we do not end up with a black eye with rude comments. We do try to monitor it, but it is impossible to be on it 24/7.
- Storage for Safety Trailers-Last year we paid \$500.00 for inside storage. We are looking for a cost-cutting measure and Ken Snowdon, seconded by Rick Willoughby, made motion to do outside storage. We need to keep them where we can get at them, as we need to do some work on the trailers over the winter in order to get them ready for the spring. We want to resell the advertisement on the sides of the trailer to generate some income to help with trailer costs. We are currently working on static insurance costs. We have liability insurance on them. We do not have contents insurance to cover trailer and contents. Discussion had. Motion carried unanimously.
- Tax information for clubs—Presented by Dave Phillips. If you haven't filed with the IRS, you need to. State of Maine papers are only for the State of Maine, it doesn't cover the Federal rules. With the Federal government, you are considered either for profit or not for profit company. In order to be considered as a not for profit corporation you need to file an application with the IRS. There is a onetime filing fee to file the application form. The State of Maine is requiring that clubs need to file a 990 form also. Filing this form is very simple once you are recognized by the IRS to be a non-profit corporation. None of us are tax accountants but some of the clubs have been through this process and would be willing to help steer you in the right direction.
- Last year we had an \$8,000 deficit in the insurance costs. We need to find out how many clubs do not spend all of their money and actually use the insurance as part of their costs. Most of the clubs do not need to have the expense. Far more clubs do not need the expense to get their full grant reimbursement. Dan is getting information from Brian to confirm this.
- Need to get a raise for the Business Manager. Need to get a recommendation put together for the directors. Bill Lombard made a motion seconded by Dave Coulters that the Treasurer and the Secretary review the budget to make recommendations on how we could get a raise for Tami. Discussion had. Motion carried unanimously.
- Citi Side, North Brewer shopping Center, will be the next meeting.
- Much discussion on Reciprocity between Maine and New Hampshire.
- Vice President's Report: Absent
- Secretary's Report: Tax Status, 501C-3 update, Motion made by Bev Sargent and seconded by Deb Willoughby to dispense with the reading of the minutes. Discussion had. Motion unanimous. Hopefully once we are designated as a 501 (c) 3 non-profit corporation we want to ask money from major manufacturers to help ATV Maine do the work that they do. We will ask that they support ATV Maine on an annual basis for some amount of money, to help ATV Maine do what we do which is support the individual

clubs make a concerted effort to make a statewide ATV Trail system so that we can have destination riding. We have the largest interconnected ATV trail system in the country. Our intention is to not ask companies to support our lobbying efforts. We want to keep that control through our clubs.

- Treasurer's Report: 990-EZ and 1023. Nadine has completed both the Form 990 and the Form 1023. These are being reviewed by Rose for submission to accountant. Bev Sargent made a motion that was seconded by Doug Kane to dispense with treasurer's report. Discussion had. Vote is unanimous.
- Business Manager's Report: Clubs, update on insurance. Currently we have 89 clubs in good standing with ATV Maine. There are also 2 new clubs starting up that indicated in interest in joining ATV Maine. Database is complete. 4,121 primary members. 467 non-residents. 384 businesses. This is just the membership count. All of the family members included would be approximately 3 times that figure in membership. 50 clubs have bought insurance. American Income Life; We are due for a renewal and an increase to \$3,000. This is up from \$2,500. We have a new contact person and Tami will meet with her next week to finalize the contract and renewal.

Department of Conservation: Scott Ramsey spoke. Brian Bronson is getting a BMP (Best Management Practices) workshop site set up. There is a book available to help you with this language. Large projects should consider applying for the RTP (Recreation Trail program) grants. These should be considered for some of the flood events and serious water problems and blow-ups on trails. The paperwork can be found under State of Maine Bureau Parks and Lands website under Community grants. Deadline for this year is December 9th. It is very important that we apply for these grants. There is help available with the forms through the DOC office. Mick Rogers is the contact person for the RTP Grants....Work 287-4962 and Cell 592-0439. Multi-use trail open in Millinocket. There will be a DOT project to get from Washington Junction into Ellsworth. Official land owner clean up days are happening during October. Let the Maine Forest Service know if your club is going to participate. You should still let them know if your club has done something of this sort at any other time during the year. Mark Latti is the new landowner relations person. Few nominations were received this year for the landowner of the year.

Trails Vice President:

Scholarship—Al Langley Scholarship Fund. We have reached the \$4,000 mark for the scholarship fund. We are issuing a \$1,000 scholarship for the upcoming year. We are encouraging applicants to apply.

MATS contract with a company to produce an electronic map—A contract will not be signed until all the facts have been researched and presented to the directors of ATV Maine. The trails committee is still researching all the avenues available to put this information together and available to the general population. Our goal in the end is to get an electronic version that can be downloaded into GPS's.

Trail Information signs—MATS (Maine All-Terrain Trail System) even numbers go east and west. Odd numbers will go North and South. We have had a lot of comments wondering where the trail goes, where it starts or where it stops. We are going to be using the Trail Information signs to give more information. Each region has also been assigned a block of 100 regional trail numbers to enhance the MATS trail system.

Lunch: Motion to adjourn for lunch made by Richard Willoughby and seconded by Ed Coleman. Motion carried unanimously.

Regional Vice Presidents:

- Northern – Real Deschaine, Absent
- Eastern – Ray Archer—Regular trail system and MATS system. Cautious about putting MATS system signs up as we need to make sure that the landowners are aware and give their permission to put a sign up. We are also making sure that the trails are family friendly. Regular numbering trail system has been going on for quite a few years. 400 to 500 miles of trail Downeast with the regular numbering. He has another 500 miles to sign. We had a safety course put on by Charlie Corliss with over 50 participants.
- Central – Ken Snowdon –MATS—has 200 miles of signs up—Visited several clubs last spring. No club in the Forks. Bad spot in Moxie needs to be fixed before it can be signed for MATS.
- Western – Mike Worthley—Doug Kane here, Mike participating in the clean up day today. Toy run last weekend in Sept. \$3,500 in toys and cash donated. Still had approximately 160 bikes. Film crew recording game warden activities. Animal Planet showing sometime between January and March. Roxbury lost a major trail that goes to Rumford during Hurricane Irene. Lost a trail that goes to Black Mountain. A local newspaper did an article and some local clubs got together and voted to take some of their trail funds and turned it over to Roxbury for trail repair. Local landowner actually gave some funds also to help repair trails.
- Southern – Ed Coleman—MATS trails. We do not have any in the Southern region. Plan is to use the power line trail. Need to get the DEP issues addressed before trail can get finalized. We need to try and get the Baldwin area.

Camp CaPella: Francis Smith—Fundraisers—Club ride going to Tylene's at Kingsbury Pond anytime next year and will have a raffle for the Pine Tree Camp. Beddington Camp Capella ride raised about \$1,000. Bridge completed in Norridgewock . Francis proposing to get media coverage and a thank you to DOT for making the bridge happen, which contains ATV access. Right now it is a State Law that any new bridge or rebuilding being done the local ATV clubs are supposed to be contacted to see if they want a recreational trail included. We recommend that you always say yes. Working on a food run that will start at the Skowhegan Fairgrounds. They are working on a plan to approach Town of Skowhegan to build a trail to connect to Norridgewock. Carole Phillips made a motion and Chris Greenleaf seconded it to form a committee to figure out what 3 non-profit groups ATV Maine will work with, and ATV Maine will pay for any expenses of the committee for their meetings. Discussion had. Motion carried unanimously. Mike Worthley, Francis Smith and Terry James were elected to be on the committee.

Pot-of-Gold –Airline Snack Bar was the winner of the Pot of Gold. No primary or Director at meeting. Pot rolls over to next meeting.

Helmet Award-Judy Lombard won the helmet.

50/50 was drawn. Donated to the Al Langley scholarship fund.

Door prizes drawn

Aroostook Valley club has been recognized as an outstanding land user group. Irving Woodlands nominated them for the award. Dinner will be held 5-8pm, October 18, 2011 North Wing of Augusta Civic Center.

Thanked Friends and Neighbors club for hosting meeting.

Next ATV Maine meeting will be hosted by the Airline ATV Riders Club in Brewer.

Judy Butler wanted to remind clubs to try and have a hostess at the meetings to welcome new members and make them feel comfortable.

Adjournment-Motion made by Bill Lombard and seconded by Tina White for adjournment. Motion passed unanimously at 2:21.