

## ATV Maine Trails Vice President

Position Title: **Trails Vice President**

Reports to: Vice President

Position Status:  Hired  Stipend  Volunteer (Voted)

Voted by: Board of Directors

Term Limit:

### General Qualifications:

- To protect the integrity of the organization.
- To attend all regional, annual, trails committee, and any other meetings that the Executive Board deems necessary.
- Must have good leadership skills and the ability to delegate tasks.
- Must have excellent diplomatic and communication skills for the level of the position.
- Must be a self-motivator.
- Must be a member of an ATV Maine affiliated club.
- Must have basic computer skills.

The Trails Vice President will be responsible for the following:

1. Responsible for the development of the Maine ATV Trail System (MATS).
2. Identify disconnects of the MATS Trail system and to assist the Regional Vice President to resolve the trail disconnect, in association with the clubs.
3. Responsible to make decisions on which trails should be inspected each year and ensure its completion.
4. Conduct training sessions on GPS use, mapping, trail construction, bridge construction, proper ditching and drainage, signage, and all other aspects of trail development.
5. Will be the Chairperson of the Trails Committee:
  - a Schedule meetings;
  - b Create agenda for meetings; and
  - c Negotiate Trails Contract with the Department of Agriculture, Conservation, and Forestry in conjunction with ATV Maine President.
6. Responsible for filing all necessary reports with the Department of Agriculture, Conservation, and Forestry and copies to Treasurer.
7. Must be State certified for Wetlands construction.