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PETER ROGERS
ACTING DIRECTOR

November 3, 2017

State Agencies, Recovery Support Function (RSF)-1, Disaster Recovery Team
Augusta, Maine

Subject: Damage Assessment for October Wind/Rain Storm

Dear Partner Agency:

Maine has started the process of requesting a Presidential Disaster Declaration for the Wind/Rain event that began on October 29, 2017. We are asking for your help to identify organizations within your networks that have incurred damages from this storm. Please have your partner organizations fill out and submit to you, the "Public Assistance" side of the attached Form 7 no later than close of business, Thursday, November 9th. Here are some guidelines for filling out the Form 7 damage assessment form:

Include only organizations with \$3,100 worth of damage or more. Organizations with damages less than that amount would not be eligible for reimbursement if federal assistance is made available.

Only uninsured losses and deductibles can be considered.

Loss estimates should be conservative to ensure that they are not discounted later in the process. Supporting documentation is not needed now, but will be required later in the process. Keep good records.

Federal assistance is not guaranteed, but the State feels that it has a good case going forward if your network organizations can contribute to this damage assessment.

Thus far, I have addressed damages to public structures, roadways and other equipment used by public or non-profit entities. For businesses with storm related damages, we encourage them to record their uninsured damages and deductibles on the back-side (Individual Assistance) of the Form 7. We also encourage individuals and families that have incurred damages to their primary home or vehicle to report damages by calling 2-1-1.

Please see the attached documents for more information on eligibility requirements for federal assistance. For questions on any part of the damage assessment process please contact:

Public Assistance – Naomi Petley, naomi.m.petley@maine.gov

Individual Assistance/Businesses – Kathryn McGloin, Kathryn.McGloin@maine.gov

Thanks-a-million for your help!


Dwane A. Hubert

Deputy Director (pro-tem)
Maine Emergency Management Agency